GOVERNMENT OF PUDUCHERRY
ADI DRAVIDAR WELFARE AND SCHEDULED TRIBES WELFARE DEPARTMENT
***

No.32017/ADW&STW/Estt/E-1/2021(2) Puducherry, dated 21.09.2021

MEMORANDUM

The undersigned hereby offers to the Full Time Casual Labourers (Assistant Cook-cum-Server) mentioned in the "Annexure" to this memorandum, an appointment as Sanitary Worker (Welfare) in the hostels / homes indicated against their names in the Pay of Rs.18,000/- (Cell 1 of Level 1 in the Pay Matrix of 7th CPC) purely on temporary and ad-hoc basis. They will also be entitled to draw the dearness and other allowances at the rates admissible and subject to the conditions laid down in the rules and orders governing the grant of such allowances in force from time to time.

2. The terms of appointment are as follows:-

iii) The appointment may be terminated at any time by a month's notice given by either side without assigning any reason therefor. The Appointing Authority, however, reserves the right of terminating the services of the appointee forthwith or before the expiry of the stipulated period of notice by making payment to him / her a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof;

iv) Other conditions of service will be governed by the relevant rules and orders in force from time to time.

3. The appointment will be subject to:

v) Production of records relating to name, date of birth, qualification, etc.;

vi) Production of a certificate of fitness from the competent Medical Authority (Resident Medical Officer);

vii) Submission of declaration in the form enclosed(Annexure-I) and in the event of the candidate having more than one spouse living or being married to a person, having more than one spouse living, the appointment will be subject to being exempted from the enforcement of the requirement on this behalf; and

viii) Submission of Attestation forms for verification of character and antecedents along with the joining report.

4. In case it is found that the individual was guilty of misconduct involving moral turpitude which would disqualify him / her for Government service, or had suppressed any material fact relating to his / her conduct prior to entry into Government service or if any declaration given or information furnished by him / her proves to be false, he / she will be liable to be discharged from service and such other action as Government may deem necessary.

5. As no person professing a religion different from the Hindu or Sikh religion can be deemed to be a member of Scheduled Caste, the candidate should inform about the change, if any, of his / her religion to the appointing / administrative authority immediately after such a change if he / she belongs to SC community.

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6. If the candidate accepts this offer of appointment on the above terms, he / she should communicate his / her acceptance and report for duty before the Head of Office / Department on or before 30.09.2021. If the candidate refuses the offer of appointment, his/her turn for next regularization will be taken up after one year or next regularization process and the seniority will be placed at the bottom of list. If no reply is received or the candidate fails to report for duty before the prescribed date, the offer of appointment will be treated as cancelled, without any further communication on any grounds.

7. No travelling allowance will be allowed for joining the post.

(S.YESVANTHAIYAH)
DIRECTOR

Encl: As above

To
The Individuals concerned **"Through proper channel"**

Copy to:

1. The Head of Department/Office concerned.
   - i) When the candidate reports for duty he/she may be appointed as Sanitary Worker (Welfare) after verifying the name, date of birth and qualifications with reference to the original certificates produced by him / her.
   - ii) The FTCL on appointment as Sanitary Worker (Welfare) shall be placed on probation for a period of two years from the date of joining the post.
   - iii) The attestation form for verification of character and antecedent may be collected from the candidate at the time of joining the post and forwarded the same separately to the Confirmation Cell, DP&AR(PW). Bio-data may also be forwarded to the Adi Dravidar Welfare and Scheduled Tribes Welfare Dept.
   - iv) A report may be sent after the due date whether the candidate has reported without fail.
2. The Director of Accounts and Treasuries, Puducherry.
3. The District Collector, Karaikal.
4. The Deputy Director of Accounts and Treasuries, Karaikal
5. The Junior Accounts Officer, ADW&STW Dept., Puducherry.
6. The Deputy Director (Students Wing), ADW&STW Dept., Puducherry
7. The Assistant Director, ADW&STW Dept. (Sub-Office), Karaikal
8. E-3 Section, Establishment Section, ADW&STW Dept., Puducherry.
9. Spare.

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Annexure to the No.32017/ADW&STW/Estt/E-1/2021(2), Dt.21.09.2021

Sl. No.	Name of the FTCL(ACCS) Tvl.	Hostel in which posted as Sanitary Worker (Welfare)	Vacancy against which absorbed
1	U. Babu	Govt. Boys Hostel, Thattanchavady, Puducherry	Newly created post
2	J. Sivaraman	Govt. Boys Hostel, Kosapalayam, Puducherry	Newly created post
3	S. Sitharaman	Govt. Girls Hostel, Krishna Nagar (Post-Matric), Puducherry	Newly created post
4	P. Tamilselvy	Govt. Girls Hostel, Krishna Nagar (Pre-Matr;pic), Puducherry	Newly created post
5	K. Abimannan	Govt. Boys Hostel, Karayamputhur, Puducherry	Newly created post
6	S. Arokkiadass	Govt. Boys Hostel, Lawspet – II, Puducherry	Newly created post
7	E. Govindhan	Govt. Boys Hostel, Bahour, Puducherry	Newly created post
8	A. Jeandare Marie	ADW&STW Dept. (Sub Office), Karaikal.	Newly created post

(S.YESVANTHAIYAH)
DIRECTOR

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